

# **Stagecraft Syllabus and Course Policies**

Instructor: Mr. Justin Elkin

Email: [justinelkin@burbankusd.org](mailto:justinelkin@burbankusd.org)

Website: [www.justinelkin.com](http://www.justinelkin.com)

Office Hours: as needed basis

## **Mission Statement:**

To meet the diverse educational needs of the community by empowering lifelong learners to reach their professional, personal, and or family goals.

## **Vision Statement:**

Burbank Adult School will be a student-centered instructional program that responds to District and community needs, actively collaborates with other service providers and demonstrates a commitment to building and enhancing potential through quality educational programs and services.

**Course objective:** Stagecraft is designed to give you a basic understanding of design, construction and/or use of theatrical scenery, properties, lighting equipment, sound equipment, theatrical rigging systems and the proper and SAFE use of hand and power tools associated with these areas. This is a hands-on class and all students are expected to participate. There will be reading assignments and other special materials on which class discussions will be based.

## **Units of study:**

### **Unit one:**

SHOP Safety

Theater and Tech Terms

### **Unit two:**

Drafting and Measuring

### **Unit three**

Set Construction

### **Unit four**

Rigging

### **Unit Five**

Secincs/Props

### **Unit six**

Lighting

### **Unit Seven**

Sound



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## **Unit eight**

Qlab/stage Management/Producing

### **Students are required to:**

- Learn by doing. This class is hands-on.
- Provide tech support for Main Stage Productions in the BHS Auditorium/Theatre, if asked
- Complete both group and individual projects.
- Turn in projects On Time! Late projects will only receive partial credit.
- See at least ONE theatrical production outside of school and write a technical critique of the lighting, scenic, and costume elements of the show. First-year stagecraft students may write their paper on the BHS production that year.

### **Shop Safety:**

**OUR** safety is the most important consideration in Stagecraft class. If done improperly, many activities in class can cause severe injury or death. You must obey all safety rules and policies and pass our safety test before you will be allowed to work in the “Scene Shop”. Additionally, several individual tools may require that you pass a test before you will be allowed to use them. You must at all times in Stagecraft class:

- Wear closed-toe, low-heel shoes. No open-toed shoes or shoes with high heels. Tennis shoes are fine.
- Jewelry must be removed before operating any machinery
- Long hair must be tied up away from the face
- Eye protection must be worn when operating any motor-driven tools
- Medications. You must not use any tools if you are taking medicines that affect your ability to operate the tools safely. (For example, many cold medications cause drowsiness.)
- Do not work in the shop alone.
- Obey all other safety rules and policies as explained in class.

**-Any purposefully dangerous behavior that threatens the safety of anyone in the shop will result in immediate disciplinary action. DO NOT horse around or use the tools for any purposes for which they are not designed.**

**Course Expectations** My classroom is expected to be a respectful and **safe** environment for everyone. In order to ensure this, students will be expected to:

- Always be respectful of adults and their peers.
- Be seated and ready to work when the bell rings.

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- Bring required materials to class every day.
- Cell phone policy.

-Cell phones and airpods or headphones may not be in during lectures or when **power tools are in use!!!!!!!!!!!!**

During the test, students may set a playlist in advance and then listen to music.



Cell phones may be used during individual work time (**no snapchat**, music only.)

**\*any infractions of class rules will result in appropriate actions taken by the teacher.\***



## **Bathroom policy:**

Only two students may be out at a time. Please sign in and out. If you use the restroom during class time you owe me back the time you took.

## **Suggested Supplies List:**

- 3 Ring Binder/Folder
- Pencils and Colored Pencils
- Ruler (Good Quality)
- Graph Paper
- Scale Ruler (In class set will be provided)
- Leather Work Gloves, as well as a pair of Husky work gloves (in class gloves are available)
- Work Clothes (Set of clothes to paint in/get dirty)

**In class items, you may purchase for yourself if you want to, You will need it when it comes time to start your career.**

- Tape Measure (25' preferred, at least 12')
- Eye Protection (Safety Goggles)
- Leather Work Gloves, as well as a pair of Husky work gloves (in class gloves are available)

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*\*\*All lost or damaged in-class supplies must be paid for by the student.*

**Homework & Make-up Work** Homework will be assigned regularly and will be turned in at the beginning of the period. Late work will only be accepted for up to a point of what the assignment was worth to the Otherwise, students have until the end of the chapter to turn in assignments for half credit. After that, **NO LATE WORK WILL BE ACCEPTED.**

It is the STUDENT'S responsibility to ask if an assignment was given on the day of their absence. It is not the instructor's responsibility to remind students of missing work. A student will only receive credit for make-up work if their absence is excused. In the case of an absence, all missed assignments must be turned in the following day labeled "absent".

**Grades** Your course grade will be computed on a total point basis. This will include projects, participation, quizzes, and tests.

The following scale will be used to determine grades:

A= 90-100%

B= 80-89%

C= 70-79%

D= 60-69%

F= 59% or below

**Academic Honesty** Cheating on any assignment will not be tolerated. Cheating includes, but is not limited to, plagiarism, copying from another student's paper (including homework), allowing someone to copy your paper or any source of communication during a test. If a student is caught cheating, an automatic zero will be given on that assignment and the appropriate district guidelines, regarding disciplinary action, will be followed.

**Attendance Policy** Students' attendance in class is directly related to their success in this course. School absence and tardy policies will be followed and enforced. Must drop before the end of the second week of the course. Three consecutive unexcused absences will get a phone call home. **PLEASE CHECK THE REMIND APP if CLASS MAY BE CANCELED or moved.**

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Please sign and return to Mr. Elkin by ***Friday***

We have read, understand and agree to abide by the rules and instructions outlined in Mr. Elkin's 2020-2021 syllabus.

I have read and understand the above syllabus: **(only turn in this page)**

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Student Name (Please Print)

\_\_\_\_\_ Signature Student Signature

Student to teacher, is there anything that you want me to know about you?

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\_\_\_\_\_ Parent/Guardian Name (Please Print)

\_\_\_\_\_ Parent/Guardian Signature

Is there anything that you want me to know about your child?:

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